

Annual General Meeting Agenda



Wyong Neighbourhood Centre Inc.

Date:	Thursday 6 October 2023
Time:	4:30pm
Place:	Via Teams (online)

Item	Description	Responsible
1	Welcome, introductions and apologies. Acknowledgement of Country Apologies: Sonya Oakes Quorum established	President
2	Adopt minutes of previous AGM 2.1 Motion: That the minutes of the Annual General Meeting held on Saturday 8 October 2022 be accepted. 2.2 Business arising from previous minutes	President
4	Presentation of Annual Report: 4.1 President's report 4.2 Treasurer's report 4.3 Audited Financial Statements and questions for the Auditor Motion: That the annual report for 2022-23 be accepted. Motion: That the audited annual financial statements for the year ended 30 June 2023 are accepted. Motion: That Richard Collins be appointed as Auditor for 2023-24. Confirmation of Public Officer: Ms Samantha Frost	President Treasurer Auditor
5	Acknowledgement of staff and volunteers	Service Manager
5	Annual Membership Fees 8.1 Motion: That the annual membership fees for Wyong Neighbourhood Centre remain unchanged at two rates of membership: Waged: \$10.00 Unwaged: \$6.00	Treasurer
6	Election of Board members 9.1 Motion: That the following candidates be elected to the Wyong Neighbourhood Centre Board: <ul style="list-style-type: none">• Person 1• Person 2• Person 3	Returning officer
7	Meeting close Date for AGM 2024 to be confirmed	President